

GOVERNANCE AND AUDIT COMMITTEE

Thursday, 11th April, 2013

10.00 am

Darent Room, Sessions House, County Hall, Maidstone





AGENDA

GOVERNANCE AND AUDIT COMMITTEE

Thursday, 11th April, 2013, at 10.00 am
Darent Room, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone: **01622 694342**

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (13)

Conservative (12) Mr R L H Long, TD (Chairman), Mr R J Parry (Vice-Chairman),
Mr A R Chell, Mr B R Cope, Mr K A Ferrin, MBE, Mr C Hibberd,
Mr D A Hirst, Mr R A Marsh, Mr J Tansley, Mr R Tolputt and
Mr C T Wells

Liberal Democrat (1): Mr T Prater

Webcasting Notice

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Introduction/Webcasting
2. Substitutes
3. Declarations of Interest in items on the agenda for this meeting
4. Minutes (Pages 1 - 12)
Committee – 19 December 2012
Trading Activities Sub-Group – 1 March 2013 (for Information)

5. Committee Work Programme (Pages 13 - 16)
6. Member Development Programme (Pages 17 - 18)
7. Updated Financial Regulations (Pages 19 - 20)
8. Revised Accounting Policies (Pages 21 - 22)
9. Update on Savings Programme (Pages 23 - 26)
10. KCC Insurance Overview (Pages 27 - 34)
11. Treasury Management Quarterly Report (Pages 35 - 40)
12. Update on development of Management Guides (Pages 41 - 48)
13. RIPA Report on Surveillance (Pages 49 - 52)
14. Annual Review of the Code of Corporate Governance (Pages 53 - 56)
15. Trading Activities Sub-Group Terms of Reference (Pages 57 - 60)
16. Internal Audit Annual Audit Plan 2013-14 (Pages 61 - 92)
17. Internal Audit Progress Report (Pages 93 - 114)
18. External Audit Update March 2013 (Pages 115 - 132)
19. Grant Thornton: Certification of claims and returns - annual report (Pages 133 - 146)
20. Grant Thornton Audit Plans Year Ended 2013 - KCC and Kent Superannuation Fund (Pages 147 - 190)
21. External Audit Fee Letter 2013/14 (Pages 191 - 196)
22. Fraud, law and regulations and going concern considerations (Pages 197 - 214)
23. Anti-Fraud and Corruption Progress Report (Pages 215 - 224)
24. Other items which the Chairman decides are urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
(01622) 694002

Wednesday, 3 April 2013

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.